



BEANFIELD PRIMARY SCHOOL

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Believe Engage Aspire Nurture

Dear Parents, Carers and Pupils,

We are very much looking forward to welcoming children back to school on Monday 8th March in line with the Government's guidance that all children should now return to school.

I want to thank you for your hard work and continued support over these last few weeks. It has been lovely to see the wide range and amount of home learning going on and evidence of this through Class Dojo, the year group email address and from dropping off packs into school. We ask when children return, if you have further evidence from the books, we gave you at the beginning of January, please to send them into school. We would love to see how the children have been doing and the activities they have been completing. This will also help us to identify if there are any specific gaps in children's learning we need to address.

The arrangements we plan to put in place for Monday will be familiar to you by now as they very closely mirror the arrangements, we established during the Autumn Term. Our aim is to keep children and staff safe and to secure this we will be using the principles below to guide our practice:

- Maintaining pupils within consistent year group bubbles.
- Staggering dropping off and collection times of children to limit the number of people on site at key points in the day.
- Enhanced cleaning practices in all areas of the school.
- Enhanced ventilation in classrooms and corridors.

Just to remind you, the following timings are in place:

| Year Group | Gates Open | Start Time | Drop-off Arrangements | Gates Open | Collection Time | Location |
|-------------------|------------|------------|--|------------|-----------------|------------------------|
| Nursery | 8:50 | 9:00 | Enter via the EYFS Gate | 2:50 | 3:00 | Reception outside area |
| Reception | 8:30 | 8:40 | Enter via the EYFS Gate | 3:00 | 3:10 | Reception outside area |
| Years 1 & 2 | 8:30 | 8:40 | Straight into class via the Year 1 and Year 2 entry doors. | 3:00 | 3:10 | KS1 playground |
| Years 3 & 4 | 8:40 | 8:50 | Walk to classrooms via Key Stage 2 Playground | 3:10 | 3:20 | KS1 playground |
| Years 5 & 6 | 8:50 | 9:00 | Walk to classrooms via Key Stage 2 Playground | 3:20 | 3:30 | KS1 playground |
| Special Provision | 9:00 | 9:15 | KS1 playground | 2:45 | 3:00 | KS1 playground |

In order to support us in improving the way we work I would ask all parents to ensure that children arrive on time for the start of the school day. Please note we shall also be reverting back to dismissing Reception children from their outside area.

We appreciate that some Key Stage 2 children arrive at school earlier than their allotted time as a result of accompanying parents and younger siblings. To reduce the amount of people gathering outside the school gates during the drop off window, we are going to open the pedestrian gate to allow Key Stage 2 children to come onto the school site rather than lining up on the pavement outside the school. Children will walk round and will instead line up on the Key Stage 2 playground and will be supervised by staff. **This provision should only be used if accompanying parents with younger children – all other Key Stage 2 children should follow the outlined timings.**

A particular problem that has caused concern and anxiety for many parents is the issue of queuing outside the school gates. Can we please ask that everyone follows some common courtesy guidelines?

- When you arrive to drop off/collect your child do not queue jump - please do not join friends or family members further ahead in the queue as this causes issues with social distancing and is not fair to those people queuing behind.
- If you arrive as the school gates are opening, please ensure you join the queue rather than heading straight for the gates.
- Please ensure you join the correct queue for your child's year group and do not cross the line between the two queues as this restricts the opportunity for social distancing.
- Please ensure you are thinking of other families around you when queuing with regard to language used and smoking.

As you are well aware, Covid-19 has not gone away and our vigilance in maintaining safety around the school site will continue as it did during the Autumn Term. With this in mind, please can we remind you of the following guidelines:

- Not entering our school site if you or your child are at all symptomatic and by following the NHS self-isolation rules.
- Contacting us to report a positive Covid-19 test result to you or your child without delay.
- Ensuring that you keep to your child's drop-off and collection times.
- Wearing a face mask whilst on the school site (unless exempt).
- Following the one-way system around the drop off/collection area and maintaining social distance from other family groups and members of staff.
- Keeping younger children with you whilst on site so they are not mixing with other family groups or playing on the field/playing equipment.
- Wherever possible, one member of the family dropping off and collecting children and preferably not with other adults or older secondary-aged children.
- If you are late picking up your child, you need to maintain social distance as you come up to the barrier and then ask for permission from the member of staff by the barrier to go through.
- You will not be able to speak to your child's class teacher at drop off and pick up. If you need to speak to your child's class teacher, please use the school email address beanfield.admin@beanfieldprimary.org or make contact via telephone.
- You are not permitted to enter the main reception area unless you have an appointment.
- Ensure children come to school with the following items:
 - Lunchbox
 - Book bag or Bag
 - Own labelled water bottle which needs to be taken home and cleaned
 - Shoes they can do up independently.

As we move forwards, Class Dojo is going to become our dominant communication mechanism. If you have not already signed up to Class Dojo, information for how to do this can be found on our website or alternatively, please speak to your child's class teacher.

We are very excited to see the children return next week after another extended period of absence and once again, ask for your patience as we adapt back to the routines and structures we adopted in the Autumn term.

Yours sincerely,

Samantha Eathorne
Principal

Nurturing the citizens of tomorrow through our Community Code:
Freedom Tolerance Responsibility Respect Pride