



Be In SCHOOL
Be On TIME

Did you know?

Minutes late per day	Equivalent of missing
5 Minutes	3.4 school days a year
10 Minutes	6.9 school days a year
15 Minutes	10.3 school days a year
20 Minutes	13.8 school days a year
30 Minutes	20.7 school days a year

97%

We are aiming for over 97% attendance throughout the school.

Being at school as much as possible gives children the best start and the best chance of doing well.

This means

ON TIME EVERY TIME

Who should I contact if I have a concern about my child's attendance and/or punctuality?

Mr Callum Reilly
Education Welfare Officer
01536 262000 / 01536 217920
callum.reilly@beanfieldprimary.org

Mrs Sarah Fleming
Safeguarding and Behaviour Manager
01536 262000 / 01536 271919
sarah.fleming@beanfieldprimary.org

 **Be Here!**
EVERY DAY. ALL DAY. ALL THE WAY!
ATTENDANCE COUNTS

On time



Every time

Attendance and Punctuality

Beanfield Primary School



Absence line: 01536 262000

Email: wellbeing@beanfieldprimary.org



Attend Today, Achieve Tomorrow

Why is excellent attendance and punctuality important?

Your child needs to be in school to be able to learn and achieve their potential.



Vital lessons will be missed if your child arrives at school late and this will impact upon their

Learning.



Children develop their social skills, confidence and friendships through being at school every day.



Having high expectations and a well-established daily routine prepares children for their future.

8:30am

Children should arrive at school between 8:30am and 8:40am. The whistle will be blown at 8:40am PROMPT.

8:40am

Children arriving after 8:40am are LATE. They must report to the Late Desk at our Main Reception to sign in.



As a parent, it is a legal responsibility to make sure that your child attends school and is on time.

If your child is going to be arriving late or absent, please let us know at your earliest convenience.

Leave during term time

At Beanfield Primary School, we ask that any family holidays are taken during school holidays.

Leave during term time will be classed as an unauthorised absence and will be considered for a Penalty Notice in line with the local authority guidelines.

More information about this is available from our website

(www.beanfieldprimary.org)



Rewards



We see huge value in recognising and celebrating children's attendance achievements but also understand that for some children, achieving 97% attendance is not possible if they are facing adverse situations such as hospital operations or other unforeseen circumstances. Rewards are therefore inclusive and accessible for our children. Some rewards include:

- Termly rewards for children achieving 97% attendance and above
- Attendance Reward Breakfasts
- Trust Attendance competition