

Result of COVID-19 risk assessment for the full reopening of Beanfield Primary School from the autumn term 2021.

Introduction

The risk assessment was carried out in line with our Risk Assessment Policy as published on The Brooke Weston Trust website. It will continue to be reviewed and updated as necessary, particularly in response to changing guidance.

England has moved from Step 3 to Step 4 where most restrictions have been removed, however the hazards of “infection” and “transmission of infection” remain but the impact is significantly reduced due to the vaccination programme across the vulnerable groups.

Therefore there are fundamentally 3 key hazards that schools need to pay particular attention to:

1. The risk of coronavirus coming onto the school site
2. The risk of coronavirus being transmitted across the school site
3. The risk of a coronavirus outbreak affecting school operations

The DFE published system of controls provides measures to proportionally manage these 3 key hazards. As such the risk(s) to maintaining school operation will be failure to effectively deliver and implement the published control measures. Schools will also have in place an emergency response plan known as the “outbreak plan” should PHE/DFE identify that there is an outbreak of coronavirus affecting the school.

This risk assessment captures the operational protocols to mitigate the risk of failure to implement and adhere to the recommended system of controls.

For each risk, control measures have been identified to manage the risk as effectively as possible. The risks identified and key measures in place to control them so that students, staff and visitors are kept as safe as possible are set out on page two of this document.

Risk control and mitigation strategies have followed the ‘system of controls’ set out in Government guidance for schools. This system of controls is a set of actions schools must take. They are grouped into ‘prevention’ and ‘response to any infection’ and are outlined in more detail here.

Risks and key controls

Risk 1	Failure to ensure good hygiene for everyone
Key control measures	<p>School occupants reminded daily to:</p> <ul style="list-style-type: none"> • wash hands regularly using soap for at least 20 seconds • 'catch it, bin it, kill it' • Use sanitiser provided <p>Hand hygiene</p> <ul style="list-style-type: none"> • Increased availability of handwashing and hand sanitising on site • All persons to regularly wash and sanitise hands • Signage around site to encourage and remind re hand hygiene <p>Respiratory Hygiene</p> <ul style="list-style-type: none"> • Ample tissues available around the site • Tissues to be disposed within a lidded bin • Regular reminders both orally and through increased signage of "catch it, bin it, kill it" <p>Staff may continue to wear face coverings in communal areas if they wish to and when working closely (1:1) with children.</p> <p>KS2 Assemblies to split into 2 phases so there is a maximum of 180 children in the hall rather than 360.</p> <p>PPE to be used when dealing with a suspected case of Covid 19, for intimate care with children and by all lunch staff in the lunch halls.</p>
Risk 2	Failure to maintain appropriate cleaning regimes
Key control measures	<p>To follow current Covid-19 cleaning schedule</p> <ul style="list-style-type: none"> • Regular cleaning of high contact surfaces • At least twice daily cleaning of toilets • Cleaning schedules to continue • Cleaning log sheets to be completed <p>Staff will be provided with basic cleaning equipment in classrooms to instantly clean surfaces throughout the day – e.g. if a child sneezes onto the table. All cleaning materials need to be locked away within the classroom. Brief COSHH training provided in September about the use of the cleaning equipment.</p> <p>Enhanced cleaning during the day will continue with regular sanitising of all toilets during the day to include pans, seats, sinks, taps, hard surfaces, door handles, locking bolts and push plates.</p> <p>Cleaning checklist implemented to ensure staff at lunch time and after school are clear on cleaning regimes in school. This will be monitored by the site manager.</p> <p>Site team to ensure that the cleaning processes are adhered to on a daily basis. This is recorded and retained in a file marked "COVID-19: Site Actions"</p>
Risk 3	Failure to keep occupied spaces well ventilated
Key control measures	<p>To follow the HSE guidance on Air conditioning and ventilation during the COVID 19 outbreak.</p> <ul style="list-style-type: none"> • Keep occupied spaces classrooms etc. ventilated with windows, doors increased extraction. <p>Outdoor air supply can be achieved by natural ventilation by opening windows. These should be opened just enough to provide background constant ventilation but opened more fully during breaks/lunch to purge the air in the room. All windows should be opened as the children leave at the end of the day and will be closed by the cleaning team once the room has been cleaned.</p> <p>Ensure that windows / doors will be opened to increase ventilation where physical activities such as PE are being undertaken indoors. These also need to be open before lunchtimes in both halls.</p> <p>External doors can also be used to provide natural ventilation</p>

	Air conditioning may be used as long as they supply a single room (which is the case for all of our systems) but wherever possible should be supplemented by an outdoor air supply
Risk 4	Suspected Case of Covid-19
Key control measures	<p>A reminder to ALL staff that the main symptoms of Covid-19 are:</p> <p>1) A High Temperature – This means you feel hot to touch on your chest or back (you do not need to measure your temperature).</p> <p>2) A New Continuous Cough – This means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual).</p> <p>3) A Loss or Change to your Sense of Smell or Taste – This means you’ve noticed you cannot smell or taste anything, or things smell and taste different to normal.</p> <p><u>If a person (staff or child) displays symptoms during the school day</u></p> <ul style="list-style-type: none"> • Notify a senior leader immediately - SLT will direct what will need to take place next. • If this is a member of staff, they will be told to go home immediately and book a test. • If this is a child, they will need to be isolated in the designated area - Designated member of staff (In PPE) to take child to space via outside space and not through school where possible to the designated area (Medical office next to KS1 staffroom). Avoid touching anything on route. • Nearest toilet from medical room is toilet in EYFS. One dedicated cubical to be used for unwell child and reported to cleaning team in school to thoroughly clean before and after use by child. • SLT/Wellbeing will take over parent communication where the child will be sent home as soon as possible – Parents need to be informed that they must book a test for the person displaying symptoms and follow the guidance for self-isolating. They will not be able to return to school until their period of self-isolation has been completed. • Teacher will be directed to move other pupils from the classroom to an unoccupied room or outside and SLT will instruct Aggie/Karen to come and clean the room. Staff/Children need to ensure all surfaces are clear for the clean to take place. Areas occupied and equipment used by the affected person will be identified and then thoroughly cleaned and disinfected following latest guidance. • SLT to inform BPS Covid Response team via email. <p>All existing control measures to remain in place. Signage displayed around school. Frequent reminders for staff and parents.</p> <p>Anyone who has been tested will be asked to inform the school immediately of test results. In the case of staff, this needs to be shared with the Principal. For pupils, as soon as notification is received from parents, it needs to be shared with the Principal.</p> <p>Person displaying symptoms must then follow the guidance on self-isolation and not return to school until their period of self-isolation has been completed.</p> <p><u>If a staff member displays symptoms outside of the school day</u></p> <p>If a member of staff is displaying ANY of these symptoms, it is important they do not attend work. They will need to inform their line manager and Sam Eathorne of this and book a test immediately.</p> <p><u>Asymptomatic Testing</u></p> <p>Staff to continue with asymptomatic testing twice weekly until the end of September when guidance will be reviewed.</p> <p>Staff and pupils with a positive LFD test result should self-isolate in line with the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. They will also need to get a free PCR test to check if they have COVID-19.</p> <p>Whilst awaiting the PCR result, the individual should continue to self-isolate.</p>

	<ul style="list-style-type: none"> If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms.
Risk 5	Confirmed Case of Covid-19
Key control measures	<p>In the event of a confirmed case within the school community:</p> <ul style="list-style-type: none"> Follow Covid-19 – Outbreak Management Plan https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/ https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection <p>Close contacts will be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing</p> <p>From 16 August 2021, children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. Instead, children will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. We would encourage all individuals to take a PCR test if advised to do so.</p>
Risk 6	Persons returning from travel abroad returning to the school community
Key control measures	<p>Where persons have travelled abroad during the school holidays, they will need to follow the Government Travel advice and quarantine arrangements before returning to the school community.</p> <p>https://www.gov.uk/guidance/red-amber-and-green-list-rules-for-entering-england</p>
Risk 7	Providing remote learning
Key control measures	<p>Children who are self-isolating will be provided access to remote learning.</p> <p>Phase leaders will become remote learning leads and will co-ordinate the remote learning offer for their phase.</p>